

## ELIGIBILITY GUIDANCE NOTES

The role of the Fund is to provide care and financial assistance to police officers and ex-officers who have been injured or disabled from being the direct target of a terrorist attack and to the widows, widowers and families of police officers killed or injured through terrorism. This includes PSNI officers who may be killed or injured in the future in this way.

### WHO CAN APPLY

- Ex Officers
- Serving Officers
- Widow/Widowers
- Parents

### CRITERIA

- **Ex officers** who have been seriously injured or disabled, physically, psychologically or both as a result of being the direct target of a terrorist attack and for which, a minimum Band 2 Injury on Duty\* (IOD) medical discharge pension has been awarded.  
*\*NIPF may consider other evidence e.g. medical reports for eligibility if a Part Time Reserve Officer is not in receipt of an IOD.*
- **Serving Officers** who have serious physical injuries caused as a result of being the direct target of a terrorist attack will be considered for help under the Disability Adaptations Scheme only.
- **Widow/Widowers** (including remarried widows/widowers) and ● **Parents** of RUC & PSNI officers whose death occurred as a result of being the direct target of a terrorist attack.

### WHAT WE WILL CONSIDER

- Retirement papers or a letter from Policing Board confirming your disability banding level and injuries sustained as a result of being the direct target of a terrorist attack
- Selected Medical Practitioners Report which relates to IOD
- Statements of witness, doctors letters, medical certificates of unfitness showing the incidents which you were involved in for which the award was made
- Marriage Certificate (Widow/Widowers only)

### WHAT WE WILL NOT CONSIDER

- Incidents cited on banding papers such as:
- SPED
  - Arrival at any scene
  - Injuries sustained at civil or public disorder incidents
  - Injuries sustained from performing the ordinary duties of a police officer

**This list is not exhaustive**

### PROCESS

- Applicant submits the application form with required evidence and identification.
- The application will be reviewed, and if complete, will proceed to the next available Board meeting.
- NIPF will contact applicant via letter with the outcome of their application.
- If eligible, a home visit will be arranged with your appointed Assessment Officer & Head of Assessment to discuss the schemes available.

### WHAT TO REMEMBER

- We cannot access details of your IOD pension award or incident details as the data protection act prevents the Policing Board from giving us this information. Please note that under the Data Protection Act 1998, you are required to apply in writing to the Policing Board for information relating to your IOD Award and you are required to provide proof of identify when doing so.  
**Northern Ireland Policing Board, James House, Block D, 2-4 Cromac Avenue, The Gasworks Belfast, BT7 2JA Tel: 028 9040 8500**  
If you are unable to obtain the information required, you may need to contact your HR department of your previous station to obtain a copy of your records.
- Exact dates of incidents and how you were injured and any other information you may have that would enable us to link your IOD to you being the direct target of a terrorist attack and subsequently awarded as a result may also be considered.
- A copy of **one** document from each of the following categories is required for all applicants:
  - A. Confirmation of Name: Full driving licence (both parts), Passport or Birth certificate
  - B. Confirmation of Address: Full driving licence (both parts), Utility bills, debit or credit card statements
- Any applicants who have been found ineligible by board and reapply within 12 months of receiving the final outcome letter must provide new information that meets NIPF Eligibility Criteria (as noted above). If no new information is supplied that supports Eligibility Criteria and your application is based on the same incident(s) as your previous application, it will not be presented to Board for consideration. This is due to the administration burden of processing a further application and is in line with the NIPF Privacy notice regarding retention and disposal schedule.